



# SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE

Chikkarayapuram, Near Mangadu, Chennai – 600069

## SMMCHRI COLLEGE COUNCIL

The college council meeting was held by Chairperson, Dean at council hall 1<sup>st</sup> floor college block

**Date: 29.04.2025.**

Chairperson : Dr.Jayanthi,Dean.

Coordinator : Dr.J.Nithyalakshmi, Professor of Microbiology.

Dean welcomed the council members and MEU coordinator/CC secretary. Following members were present. Apologies for absence were received from T.V.Ashokan.

### Minutes of the 23rd College Council (Extraordinary) Meeting

**Date: 29.04.2025**

**Time: 10:00 AM**

**Venue: College Council Hall, 1st Floor, College Block**

Agenda No.	Agenda discussed	Action taken	Responsibility	Target date
1.	<p><b><u>Planning the Roadmap for Conducting Value-Added Courses and Add-On Courses:</u></b></p> <ul style="list-style-type: none"><li>After a detailed discussion, it was unanimously decided that Value-Added Courses and Add-On Courses may be conducted in <b>online mode during the summer vacation</b> to avoid disruption to regular academic activities.</li><li><b>Feedback shall be collected at the beginning and end of each session via Google Forms.</b></li><li>Additionally, <b>geotagged photographs and a detailed report</b> of the session are to be <b>submitted to the College Council</b> for documentation and quality assurance purposes.</li><li>Dean accepted the suggestion put forth by the council members.</li></ul>	<p>Common Digital platform to ensure the smooth conduct of the online program, including the resolution of logistical and technical issues need to be identified.</p> <p>A streamlined schedule for each course need to be prepared and distributed to the organizing department for the timely development of program brochures and intimation to the target audience.</p>	<p>Dr.Nithyalakshmi Coordinator for VAC and AOC courses.</p>	<p><b>1 WEEK</b></p> <p>To submit schedule for VAC and AOC.</p>



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2.	<p><b>Discussion on VAC and AOC Topics for AY 2025–2026</b></p> <ul style="list-style-type: none"><li>All Heads of the Departments requested the Chairperson to provide adequate time to deliberate and finalize the topics.</li><li>Departments also sought time to discuss internally and during the next council meeting.</li></ul>	<p>HODs were advised to submit the title and a brief proposal for their respective VAC and AOC</p> <p>Everyone noted and recorded the same.</p>	All HODs	In the next council meeting (10/06/2025)
3.	<p><u>Any Other Agenda with the Permission of the Chairperson</u></p> <ul style="list-style-type: none"><li>No additional points were raised for discussion</li></ul>	-----	-----	-----

Meeting concluded by 12 pm. Dean thanked everyone for their presence and contribution during the meeting.

DEAN