



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Ref:0017/lib/2018

Date: 10.9.2018

CIRCULAR

The Library Committee meeting for the Academic year 2018-2019 will be conducted on 18/09/2018 between 12:30-1:30 pm in the Library, SMMCH & RI. All the listed Library Committee members are requested to attend the meeting.

Sl.No	NAME	ROLE
1	Dr. V.S.Dorairaj	Chairperson
2	Dr. Suzanne Maria D'cruz	Member
3	Dr. Muthukumar	Coordinator
C	Dr. Nithyalakshmi	Member
5	Mr.Thiyagarajan	Librarian
6	Miss Sandhiya.S	Student Member
7	Mr. K.Perumal	Finance Dept

DEAN

Copy to: Dean/VP/MS/RMO/CFO

All library committee members

Managing Trustee, Trust office

DEAN
SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram, Near Mangadu,
Chennai-600 069.



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 18.09.2018

Name of the meeting: Library Committee Meeting
Venue: Library, SMMCH & RI
Date :18/09/2018 Time: 12:30-1:30pm
Chairperson: Dr.V.S Dorairaj
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDENCE

Sl.No	Members	Department	Signature
1	Dr. V.S.Dorairaj	Chairperson	
2	Dr. Suzanne Maria D'cruz	Member	
3	Dr. Muthukumar	Coordinator	
4	Dr. Nithyalakshmi	Member	
5	Mr.Thiyagarajan	Librarian	
6	Mr. Rajesh	System Administrator,IT Dept	
7	Miss .Sandhiya.S	Student Member	
8.	Mr. K.Perumal	Finance Dept	


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SRI MUTHUKUMARAN MEDICAL COLLEGE
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Chennai-600 069

Resolutions:

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Discussion of Budget allocation for the financial years	Budget allocation for the financial years was discussed	Finance Department and Librarian
2.	Brief discussion about the Library routines.	The librarian and the members discussed the library routines such as arrangement of books ,circulation of book issue ,return and renewal of every day and report generator.	Librarian
3.	To Suggest the new titles for procurement of books.	Librarian explained about the existing books and further steps to be taken for procuring books from publishers	Librarian
4.	To discuss about the subscription of Print Journals as well as e -journals	Librarian was requested to submit the list of journals to be subscribed after discussion from the head of the departments .	Librarian and Head of the Departments
5.	To discuss about the preventive maintenance plan.	The Chairperson advised the committee members to take preventive measures such as pest control in the library periodically.	Librarian

Remarks, if any


Committee Chairperson


DEAN
SRI MUTHUKUMARAN MEDICAL COLLEGE
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Chikkarayapuram Near Mangadu
Chennai-600 069



SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE

(Affiliated to the Tamil Nadu Dr.M.G.R. Medical University)

Chikkarayapuram, Near Mangadu, Chennai - 600069

Ph: 044 - 66344044, 66344000 Fax: 66344055, 66344050

E-Mail : smmchri2009@gmail.com, smmchri@yahoo.com

Website : www.smmchri.res.in

Budget towards purchase of books, purchase of journals and e-journals 2018 - 2019

Year	Budget on the purchase of books (INR in Lakhs)	Budget on the purchase of Journals (INR in Lakhs)	Budget on subscription to e-journals and other e-resources (INR in Lakhs)
2018-19	0	0	2.5

R. Tharshi

LIBRARIAN

SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
CHIKKARAYAPURAM, CHENNAI-600 069.

Aud

Administrative Officer
SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
-Chikkarayapuram, Near Mangadu,
Chennai-600 069.

Deen

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Chennai-600 069



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Ref:0019/lib/2019

Date: 4.4.2019

CIRCULAR

The Library Committee meeting for the Academic year 2018-2019 will be conducted on 12/4/2019 between 12:30-1:30 pm in the Library, SMMCH & RI. All the listed Library Committee members are requested to attend the meeting.

Sl.No	NAME	ROLE
1	Dr. V.S.Dorairaj	Chairperson
2	Dr. Suzanne Maria D'cruz	Member
3	Dr. Muthukumar	Coordinator
4	Dr. Nithyalakshmi	Member
5	Mr.Thiyagarajan	Librarian
6	Miss Sandhiya.S	Student Member
7	Mr. K.Perumal	Finance Dept

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All library committee members

Managing Trustee, Trust office




DEAN

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Chikkarayapuram, Near Mangadu,
Chennai-600 069.**



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 12.4.2019

Name of the meeting: Library Committee Meeting
Venue: Library, SMMCH & RI
Date: 12.4.2019 Time: 12:30-1:30pm
Chairperson: Dr.V.S Dorairaj
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDENCE

Sl.No	Members	Department	Signature
1	Dr. V.S.Dorairaj	Chairperson	
2	Dr. Suzanne Maria D'cruz	Member	
3	Dr. Muthukumar	Coordinator	
4	Dr. Nithyalakshmi	Member	
5	Mr.Thiyagarajan	Librarian	
6	Mr. Rajesh	System Administrator,IT Dept	
7	Miss.Sandhiya.S	Student Member	
8.	Mr. K.Perumal	Finance Dept	

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SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram Near Mangadu
Chennai-600 069

Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Program on National library week	Report submitted	Librarian
2.	To discuss about the subscription of Print Journals as well as e -journals	Discussed and finalised to conduct a hands-on-training program to access the e-consortium in our institution on 17.12.2018. by Tamil Nadu Dr.M.G.R medical university. Librarian was requested to submit the list of journals to be subscribed.	Librarian and Head of Departments

Remarks, if any


Committee Chairperson


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Chennai-600 069



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Ref: 0021/lib/2019

Date: 1.8.2019

CIRCULAR

The Library Committee meeting for the Academic year 2019-2020 will be conducted on 9/08/2019 between 12:30-1:30 pm in the Library, SMMCH & RI. All the listed Library Committee members are requested to attend the meeting.

Sl. No	NAME	ROLE
1	Dr. V.S.Dorairaj,	Chairperson
2	Dr. Suzanne	Member
3	Dr. Muthukumar	Coordinator
4	Dr. Nithyalakshmi	Member
5	Mr.Thiyagarajan	Librarian
6	Miss Sandhiya.S	Student Member
7	Mr. K.Perumal	Finance Dept

Copy to: Dean/VP/MS/RMO/CFO

All library committee members

Managing Trustee, Trust office


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**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 9.08.2019

Name of the meeting: Library Committee Meeting
Venue: Library, SMMCH & RI
Date: 9/08/2019 Time: 12:30-1:30pm
Chairperson: Dr.V.S Dorairaj
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDANCE

Sl.No	Members	Department	Signature
1	Dr. V.S.Dorairaj	Chairperson	
2	Dr. Suzanne Maria D'cruz	Member	
3	Dr. Muthukumar	Coordinator	
4	Dr. Nithyalakshmi	Member	
5	Mr.Thiyagarajan	Librarian	
6	Mr. Rajesh	System Administrator,IT Dept	
7	Miss .Sandhiya.S	Student Member	
8.	Mr. K.Perumal	Finance Dept	

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Chennai-600-069

Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Discussion of Budget allocation for the financial years and the amount spend for the previous year . To confirm the agenda of the previous meeting .	Budget allocation for the present year and the amount spend for the previous year discussed . The agenda of the previous meeting was confirmed Discussed about availability of library holdings regarding Tamil Nadu Dr.M.G.R. University inspection for P.G. affiliation which starts from 29.4.2019 to 3.5.2019	Finance Department and Librarian
2.	Program on world book day	Report submitted	Librarian
3.	Improve the foot fall of the library	Students were sensitized by the head of the various department .	Head of the Departments
4.	Reprography facilities to be updated	Quotation received from various vendors	Librarian
5.	To provide orientation program on various membership and e - subscription.	The vendors of various membership and e - subscription should be contacted for the orientation program	Librarian

Remarks, if any


 DEAN
 SRI MUTHUKUMARAN MEDICAL COLLEGE
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 Chennai-600 069



Committee Chairperson



SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE

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Ph: 044 - 66344044, 66344000 Fax: 66344055, 66344050

E-Mail : smmchri2009@gmail.com, smmchri@yahoo.com

Website : www.smmchri.res.in

Budget towards purchase of books, purchase of journals and e-journals 2019 - 2020

Year	Budget on the purchase of books (INR in Lakhs)	Budget on the purchase of Journals (INR in Lakhs)	Budget on subscription to e-journals and other e-resources (INR in Lakhs)
2019-20	20	0	2.5

R. Thenchi

LIBRARIAN

SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
CHIKKARAYAPURAM, CHENNAI-600 069.

[Signature]
Administrative Officer
SRI MUTHUKUMARAN MEDICAL COLLEGE
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Chikkarayapuram, Near Mangadu,
Chennai-600 069.

[Signature]

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**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Ref: 0023/lib/2020

Date: 1.8.2020

CIRCULAR

The Library Committee meeting for the Academic year 2019-2020 will be conducted on 7/8/2020 between 12:30-1:30 pm in the Library, SMMCH & RI . All the listed Library Committee members are requested to attend the meeting.

Sl. No	NAME	ROLE
1	Dr. P.Ramanujam	Chairperson
2	Dr. Suzanne	Member
3	Dr. Muthukumar	Coordinator
4	Dr. Nithyalakshmi	Member
5	Mr.Thiyagarajan	Librarian
6	Miss.Sandhiya.S	Student Member
7	Mr. K.Perumal	Finance Dept

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All library committee members

Managing Trustee, Trust office




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Chennai-600 069.**



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 7.8.2020

Name of the meeting: Library Committee Meeting
Venue: Library, SMMCH & RI
Date :7/8/2020 Time: 12:30-1:30pm
Chairperson: Dr. P.Ramanujam
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDENCE

Sl.No	Members	Department	Signature
1	Dr. P.Ramanujam	Chairperson	
2	Dr. Suzanne Maria D'cruz	Member	
3	Dr. Muthukumar	Coordinator	
4	Dr. Nithyalakshmi	Member	
5	Mr.Thiyagarajan	Librarian	
6	Mr. Rajesh	System Administrator,IT Dept	
7	Miss.Sandhiya.S	Student Member	
8.	Mr. K.Perumal	Finance Dept	

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SRI MUTHUKUMARAN MEDICAL COLLEGE
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Chikkarayapuram Near Mangadu
Chennai-600 069

Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Covid protocols and instructions to be followed	Initiated	Microbiology Department and Librarian
2.	Discussion of Budget allocation for the financial years	Budget allocation for the financial years was discussed	Finance Department and Librarian
3.	Journals to be subscribed and the old journals to be renewed	Quotation of the new subscription requested	Librarian
4.	Program on world book day	Report submitted	Librarian
5.	To obtain quotation for the for procurement of new books request from various departments for M.C.I.,P.G. inspection	Appropriate quotation received before procuring the books	Librarian
6.	Various Journal to be subscribed	Quotation for the journal subscription requested	Librarian
7.	To discuss about the online public access catalogue	Initiated	Librarian

Remarks, if any


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Committee Chairperson



SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE

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E-Mail : smmchri2009@gmail.com, smmchri@yahoo.com

Website : www.smmchri.res.in

Budget towards purchase of books, purchase of journals and e-journals 2020 - 2021

Year	Budget on the purchase of books (INR in Lakhs)	Budget on the purchase of Journals (INR in Lakhs)	Budget on subscription to e-journals and other e-resources (INR in Lakhs)
2020-21	0	54	0

R. Thiruchi
LIBRARIAN
SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
CHIKKARAYAPURAM, CHENNAI-600 069.

Lawrence
CHIEF FINANCIAL OFFICER
SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram, Near Mangadu,
Chennai-600 069.

P. S.
DEAN
SRI MUTHUKUMARAN MEDICAL COLLEGE
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Chennai-600 069



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Ref: 0025/lib/2020

Date: 17.12.2020

CIRCULAR

The Library Committee meeting for the Academic year 2020-2021 will be conducted on 24/12/2020 between 12:30-1:30 pm in the Library, SMMCH & RI . All the listed Library Committee members are requested to attend the meeting.

Sl. No	NAME	ROLE
1	Dr. P.Ramanujam	Chairperson
2	Dr. Suzanne Maria D'cruz	Member
3	Dr. Muthukumar	Coordinator
4	Dr. Nithyalakshmi	Member
5	Mr.Thiyagarajan	Librarian
6	Mr. Akhil Varghese	Student Member
7	Mr. B.Ramachandran	Finance Dept

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All library committee members

Managing Trustee, Trust office


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**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 24.12.2020

Name of the meeting: Library Committee Meeting
Venue: Library, SMMCH & RI
Date :24/12/2020 Time: 12:30-1:30pm
Chairperson: Dr. P.Ramanujam
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDANCE

Sl.No	Members	Department	Signature
1	Dr. P.Ramanujam	Chairperson	
2	Dr. Suzanne Maria D'cruz	Member	
3	Dr. Muthukumar	Coordinator	
4	Dr. Nithyalakshmi	Member	
5	Mr.Thiyagarajan	Librarian	
6	Mr. Rajesh	System Administrator,IT Dept	
7	Mr. Akhil Varghese	Student Member	
8.	Mr. B.Ramachandran	Finance Dept	

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SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram Near Mangadu
- Chennai-600 069

Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Covid protocols and instructions to be followed	Initiated	Microbiology Department and Librarian
2.	Library sensitization program done	Sensitization program done	Librarian
3.	Program on national library week	Report submitted	Librarian
4.	Integration of AutoLib - ILMS	Integration requested	Librarian
5.	Renewal of subscription of e - consortia	Renewal notice requested	Librarian

Remarks, if any



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SRI MUTHUKUMARAN MEDICAL COLLEGE
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Chikkarayapuram Near Mangadu.
Chennai-600 069



Committee Chairperson



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Ref: 0027/lib/2021

Date: 22.6.21

CIRCULAR

The Library Committee meeting for the Academic year 2020-2021 will be conducted on 29/6/2021 between 12:30-1:30 pm in the Library, SMMCH & RI . All the listed Library Committee members are requested to attend the meeting.

Sl.No	NAME	ROLE
1	Dr. P.Ramanujam	Chairperson
2	Dr. Suzanne	Member
3	Dr. Muthukumar	Coordinator
4	Dr. Nithyalakshmi	Member
5	Mr.Thiyagarajan	Librarian
6	Mr. Akhil Varghese	Student Member
7	Mr. B.Ramachandran	Finance Dept

Copy to: Dean/VP/MS/RMO/CFO

All library committee members

Managing Trustee, Trust office



DEAN
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HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram, Near Mangadu,
Chennai-600 069.



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 29.6.2021

Name of the meeting: Library Committee Meeting
Venue: Library, SMMCH & RI
Date :29/6/2021 Time: 12:30-1:30pm
Chairperson: Dr. P.Ramanujam
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDENCE

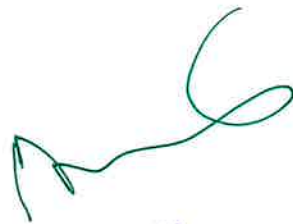
Sl. No	Members	Department	Signature
1	Dr. P.Ramanujam	Chairperson	
2	Dr. Suzanne Maria D'cruz	Member	
3	Dr. Muthukumar	Coordinator	
4	Dr. Nithyalakshmi	Member	
5	Mr.Thiyagarajan	Librarian	
6	Mr. Rajesh	System Administrator,IT Dept	
7	Mr. Akhil Varghese	Student Member	
8.	Mr. B.Ramachandran	Finance Dept	


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SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram Near Mangadu-
Chennai-600 069

Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Discussion of Budget allocation for the financial years	Budget allocation for the financial years was discussed	Finance Department and Librarian
2.	Covid protocols and instructions to be followed	Initiated	Microbiology Department and Librarian
3.	Program on world book day	Report submitted	Librarian
4.	Reprography facilities to be upgraded	Initiated	Librarian
5.	Initiate Orientation programs for various membership and e-subscription	Initiated	Librarian
6.	Plan to purchase J-Gate	Quotation for the purchase J-Gate requested	Librarian
7.	To discuss about the online public access catalogue	Initiated	Librarian

Remarks, if any



DEAN
SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram, Near Mangadu
Chennai-600 069



Committee Chairperson



SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE

(Affiliated to the Tamil Nadu Dr.M.G.R. Medical University)

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Ph: 044 - 66344044, 66344000 Fax: 66344055, 66344050

E-Mail : smmchri2009@gmail.com, smmchri@yahoo.com

Website : www.smmchri.res.in

Budget towards purchase of books, purchase of journals and e-journals 2021 - 2022

Year	Budget on the purchase of books (INR in Lakhs)	Budget on the purchase of Journals (INR in Lakhs)	Budget on subscription to e-journals and other e-resources (INR in Lakhs)
2021-22	0	47	0

R. Librarian
LIBRARIAN

SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
CHIKKARAYAPURAM, CHENNAI-600 069.

[Signature]
CHIEF FINANCIAL OFFICER
SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram, Near Mangadu,
Chennai-600069.

[Signature]
DEAN
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**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
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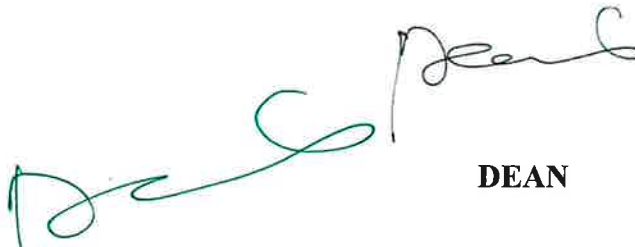
Ref: 0029/lib/2021

Date: 1.12.21

CIRCULAR

The Library Committee meeting for the Academic year 2021-2022 will be conducted on 7/12/2021 between 12:30-1:30 pm in the Library, SMMCH & RI. All the listed Library Committee members are requested to attend the meeting.

Sl. No	NAME	ROLE
1	Dr. B.Kasinathan	Chairperson
2	Dr. Suzanne Maria D'cruz	Member
3	Dr. Muthukumar	Coordinator
4	Dr. Nithyalakshmi	Member
5	Dr.Karthikeyan,	Member
6	Mr.Thiyagarajan	Librarian
7	Mr.Akhil Varghese	Student Member
8	Mr.B.Ramachandran	Finance Dept


DEAN

Copy to: Dean/VP/MS/RMO/CFO

All library committee members

Managing Trustee, Trust office

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**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 7.12.2021

Name of the meeting: Library Committee Meeting
Venue: Library, SMMCH & RI
Date :7/12/2021 Time: 12:30-1:30pm
Chairperson: Dr B.Kasinathan
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDENCE

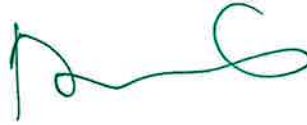
Sl. No	Members	Department	Signature
1	Dr B.Kasinathan	Chairperson	
2	Dr. Suzanne Maria D'cruz	Member	
3	Dr. Muthukumar	Coordinator	
4	Dr. Nithyalakshmi	Member	
5	Dr.Karthikeyan	Member	
6	Mr.Thiyagarajan	Librarian	
7	Mr. Rajesh	System Administrator,IT Dept	
8	Mr. Akhil Varghese	Student Member	
9	Mr. B.Ramachandran	Finance Dept	

DEAN
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Chikkarayapuram Near Mangadu
Chennai-600 069

Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Covid protocols and instructions to be followed	Initiated	Microbiology Department and Librarian
2.	Program on national library week	Report submitted	Librarian
3.	Plan to subscribe Shodh Sindhu	Quotation for the purchase requested	Librarian

Remarks, if any



Committee Chairperson

DEAN
SRI MUTHUKUMARAN MEDICAL COLLEGE
HOSPITAL & RESEARCH INSTITUTE
Chikkarayapuram Near Mangadu
Chennai-600 069



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.



Ref: 0031/lib/2022

Date: 6.4.22

CIRCULAR

The Library Committee meeting for the Academic year 2021-2022 will be conducted on 13/04/2022 between 12:30-1:30 pm in the Library, SMMCH & RI. All the listed Library Committee members are requested to attend the meeting.

Sl. No	NAME	ROLE
1	Dr. B.Kasinathan	Chairperson
2	Dr. Muthukumar	Coordinator
3	Dr. Suzanne	Member
4	Dr. Nithyalakshmi	Member
5	Mr.Thiyagarajan	Librarian
6	Akash vijay	Student Member
7	Mr. B.Ramachandran	Finance Dept



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All library committee members

Managing Trustee, Trust office



**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 13.4.2022

Name of the meeting: Library Committee Meeting
Venue: Library, SMMCH & RI
Date :13/4/2022 Time: 12:30-1:30pm
Chairperson: Dr. B.Kasinathan
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDENCE

Sl. No	Members	Department	Signature
1.	Dr. B.Kasinathan	Chairperson	
2	Dr. Muthukumar	Coordinator	
3	Dr. Suzanne Maria D'cruz,	Member	
4	Dr. Nithyalakshmi	Member	
5	Mr.Thiyagarajan	Librarian	
6	Mr. Rajesh	System Administrator,IT Dept	
7	Mr. Akhil Varghese	Student Member	
8	Mr. B.Ramachandran	Finance Dept	

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Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1	Budget utilized for the financial year 2021-2022	Discussed about the amount spent for the subscription of 91 journals including both International and nationals for the year 2022	Finance Department and Librarian
2	Discussed about the rare books to be procured	Initiated	Librarian
3	Plan to purchase Proquest	Quotation for the purchase Proquest requested	Librarian

Remarks, if any



Committee Chairperson

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SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE

(Affiliated to the Tamil Nadu Dr.M.G.R. Medical University)

Chikkarayapuram, Near Mangadu, Chennai - 600069

Ph: 044 - 66344044, 66344000 Fax: 66344055, 66344050

E-Mail : smmchri2009@gmail.com, smmchri@yahoo.com

Website : www.smmchri.res.in

Budget towards purchase of books, purchase of journals and e-journals 2022 - 23

Year	Budget on the purchase of books (INR in Lakhs)	Budget on the purchase of Journals (INR in Lakhs)	Budget on subscription to e-journals and other e-resources (INR in Lakhs)
2022-23	0	60	0

RIBARIAN

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CHIKKARAYAPURAM, CHENNAI-600 069.

lang

CHIEF FINANCIAL OFFICER
SRI MUTHUKUMARAN MEDICAL COLLEGE
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**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.



Ref: 0033/lib/2022

Date: 4.8.22

CIRCULAR

The Library Committee meeting for the Academic year 2022-2023 will be conducted on 12/08/2022 between 12:30-1:30 pm in the Library, SMMCH & RI. All the listed Library Committee members are requested to attend the meeting.

Sl . No	NAME	ROLE
1.	Dr. B. Kasinathan	Chairperson
2	Dr. Muthukumar	Coordinator
3	Dr. Suzanne Maria D'cruz	Member
4	Dr. Nithyalakshmi	Member
5	Dr.Karthikeyan,	member
6	Mr.Thiyagarajan	Librarian
7	Mr. Akash vijay	Student Member
8	Mr. B.Ramachandran	Finance Dept



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All library committee members

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Chennai-600 069.





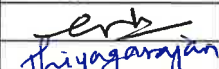
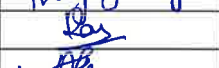


**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69

Date : 12.08.2022

Name of the meeting:-Library Committee Meeting
Venue : Library, SMMCH & RI
Date :12/08/2022 Time: 12:30-1:30pm
Chairperson: Dr B.Kasinathan
Coordinator: Dr. Muthukumar

MEETING AGENDA AND ATTENDENCE

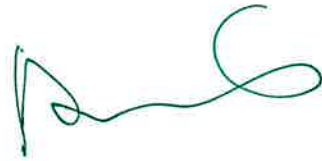
Sl.No	Members	Department	Signature
1.	Dr B.Kasinathan	Chairperson	
2	Dr. Muthukumar	Coordinator	
3	Dr. Suzanne Maria D'cruz,	Member	
4	Dr. Nithyalakshmi	Member	
5	Mr.Thiyagarajan	Librarian	
6	Mr. Rajesh	System Administrator,IT Dept	
7	Mr. Akash vijay	Student Member	
8	Mr. B.Ramachandran	Finance Dept	



Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Plan to purchase Knimbus	Quotation for the purchase requested	Librarian
2.	Plan to subscribe Shodh Sindhu	Quotation for the purchase requested	Librarian
3.	Program on national library week	Report submitted	Librarian

Remarks, if any



Committee Chairperson

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**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
INSTITUTE**

Chikkarayapuram, Near Mangadu, Chennai – 69.

Ref: 0035/lib/2023

Date: 12.4.23

CIRCULAR

The Library Committee meeting for the Academic year 2022-2023 will be conducted on 19/04/2023 between 12:30-1:30 pm in the Library, SMMCH & RI. All the listed Library Committee members are requested to attend the meeting.

Sl.No	NAME	ROLE
1.	Dr. B.Kasinathan	Chairperson
2.	Dr. Varsha	Coordinator
3.	Dr. Suzanne Maria D'cruz,	Member
4.	Dr. Muthukumar	Member
5.	Dr. Nithyalakshmi	Member
6.	Mr.Thiyagarajan	Librarian
7.	Mr. Kirti malini	Student Member
8.	Mr. B.Ramachandran	Finance Dept

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All library committee members

Managing Trustee, Trust office

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**SRI MUTHUKUMARAN MEDICAL COLLEGE, HOSPITAL & RESEARCH
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Chikkarayapuram, Near Mangadu, Chennai – 69.

Date: 19.4.2023

Name of the meeting:-Library Committee Meeting
Venue : Library, SMMCH & RI
Date :19/4/2023 Time: 12:30-1:30pm
Chairperson: Dr. B.Kasinathan
Coordinator: Dr.Varsha

MEETING AGENDA AND ATTENDENCE

Sl.No	Members	Department	Signature
1	Dr. B.Kasinathan	Chairperson	
2	Dr. Varsha	Coordinator	
3	Dr.Hameed Fathima	Member	
4	Dr. Suzanne Maria D'cruz,	Member	
5	Dr. Muthukumar	Member	
6	Dr. Nithyalakshmi	Member	
7	Mr. Mr.M.Manivannan	Librarian	
8	Mr. Rajesh	System Administrator,IT Dept	
9	Mr. Kirti malini	Student Member	
10	Mr. B.Ramachandran	Finance Dept	

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Resolutions

S.No	Agenda / Topic	Action taken / Minutes	Responsibility
1.	Discussion of Budget allocation for the financial years	Budget allocation for the financial years was discussed	Finance Department and Librarian
1	Sensitization for the digital resource utilization	Initiated	Librarian
2	Plan to purchase Knimbus, Proquest, J- GATE, DELNET	Quotation for the purchase Knimbus and DELNET requested. Quotation for purchase of J – GATE and Proquest received	Librarian
3	Approved for installation of Auto - lib software in the central library	Initiated	Librarian
4.	National library day celebration	Report submitted	Librarian

Remarks, if any



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