



**SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL  
AND RESEARCH INSTITUTE**

Chikkarayapuram, Mangadu, Chennai – 600069.

Ref: 060/Est/2023

Date: 17.03.2023

**PHARMACOVIGILANCE COMMITTEE**

**Chairperson :** Dr.B.Kasinathan., MS,MCH,Dean

**Co – chairpersons :** Dr. GanesanMurugaperumal.,MD,Vice Principal

Dr.Durairajan.,MD, HOD, Dept of Pharmacology

**REVISED FACULTY MEMBERS OF PHARMACOVIGILANCE COMMITTEE**

S.NO	NAME OF THE FACULTY	DESIGNATION	DEPARTMENT
1.	Dr.M..Rajesh	Professor	Pharmacology
2.	Dr.Sowmya	Professor	Microbiology
3.	Dr.Swetha	Associate Professor	Community Medicine
4	Dr. Deepthi krishna	Assistant Professor	Pharmacology
5	Dr.MonishaChandran	Assistant Professor	Community Medicine

  
DEAN

**Copy To:** VP/ MS/RMO/All Department HODs

Managing Trustee, Trust office, RamasamiSalai, K.K.Nagar, Chennai-78

Dr.M..Rajesh –Department of pharmacology

Dr. Sowmya- Department of Microbiology

Dr.Swetha - Department of Community Medicine

Dr. MonishaChandran- Department of Community Medicine

Dr.Deepthi Krishna -Department of pharmacology



## SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE

CHIKKARAYAPURAM, NEAR MANGADU, CHENNAI – 600069

### MINUTES OF MEETING

#### NAME OF THE COMMITTEE: PHARMACOVIGILANCE

Date	21.03.2023	Venue	College –dean office	Time	11:30 am – 12:30
Meeting No		Meeting Frequency	Once in 3 months	Members Absent:	
Member Present:					

S.NO	NAME OF THE MEMBERS	DESIGNATION AND DEPARTMENT
1.	Dr.Kasinathan B	Chairperson
2.	Dr.Ganesa Muruga Perumal	Co-Chairperson
3.	Dr.P.Durairajan	Co-Chairperson
4.	Dr.Mohanambal	Medical Superintendent
5.	Dr.Gnanam	RMO
6.	Dr.Rameshkumar Subramaniam	Professor & HOD,Anatomy
7.	Dr.Anandarajan	Professor & HOD,Pysiology
8.	Dr.Mohanalakshmi	Professor & HOD,Biochemistry
9.	Dr.Saraswathi	Professor & HOD,pathology
10.	Dr.Nithyalakshmi	Professor, Microbiology
11.	Dr.P.Durairajan	Professor & HOD,Pharmacology
12.	Dr.Hemalatha	Professor & HOD,Forensic Medicine
13.	Dr.Ramanujam	Professor & HOD,General Surgery
14.	Dr.A.K.Rajendran	Professor & HOD,Community Medicine
15.	Dr.Sundar	Professor & HOD,General Medicine
16.	Dr.Radha Bai Prabhu	Professor & HOD,OBG
17.	Dr.Reyasudeen	Professor & HOD,Anaesthesia
18.	Dr.Karunakaran	Professor & HOD,Pediatrics

19.	Dr.Kumaravel	Professor & HOD,Opthalmology
20.	Dr.Sunitha M	Professor & HOD,ENT
21.	Dr.Raghu Ganesh	Professor & HOD,Dental Medicine
22.	Dr.Karpagam	Professor & HOD,Radiology
23.	Dr.T.V.Asokan	Professor & HOD,Psychiatry
24.	Dr.Kirthika Lakshmi	Asst.Professor,Pulmonology
25.	Dr.Chandrasekar	Professor & HOD,Orthopaedics

**SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE  
PHARMACOVIGILANCE MEETING**

**DATE : 21.03.2023**

**TIME : 11.30AM – 12:30PM**

**VENUE : DEAN OFFICE 1<sup>ST</sup> FLOOR COLLEG BUILDING**

<b>S.No</b>	<b>Agenda / Topic</b>	<b>Action Points</b>	<b>Responsibility</b>	<b>Remarks</b>
<b>1</b>	Submission of Adverse Drug Reaction Forms	Chairperson discussed with all HODs to submit the ADR forms periodically to Department of Pharmacology	From all clinical departments  Pharmacology department	<b>In future forms will be submitted to department of Pharmacology or mailed to <a href="mailto:pharmacology@smmchri.res.in">pharmacology@smmchri.res.in</a></b>
<b>2</b>	Need more Adverse Drug Reaction Forms for Adverse Drug Reaction monitoring center	<b>Dr.Janagan explained all HODs to submit ADR Forms as NMC has made compulsory to make all Medical colleges to make AMC</b>	From all clinical departments  Pharmacology department	
<b>3</b>	Supervision of use of Antibiotics in Clinical side.	<b>Use of antibiotics from all clinical departments has to be made under supervision. Over use of antibiotics and misuse of antibiotics has to be avoided to reduce the resistance</b>	From all clinical departments	

S.No	Agenda / Topic	Action Points	Responsibility	Remarks
4	Discussion on conduct of CME on Pharmacovigilance in our Hospital.	Conduct of CME was discussed, based on PV & ADR	Department of Pharmacology	
5	Poisoning cases in Emergency Department has to be discussed in forthcoming meetings.	Poisoning cases in casualty and other clinical department has to report as ADR	Casualty Department	
6	Over the Counter Drugs to be discussed.	OTC drugs among IP & OP patients has to be monitored	From all clinical departments	
7	Drug related poisoning cases in Psychiatry department and all other departments to be discussed.	Any drug related poisoning cases and misuse of drugs by patients related to Psychiatry department has to be reported in ADR forms	Psychiatry department	

**Committee Coordinator**

**Committee Chairperson**



**SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE**  
**CHIKKARAYAPURAM, NEAR MANGADU, CHENNAI – 600069**

**PHARMACOVIGILANCE COMMITTEE**

**Chairperson :** Dr. Kasinathan.B Dean

**CO – Chairperson :** Dr.Ganesa Muruga Perumal

**Co –ordinator :** Dr. M.Rajesh

**Role of Co –ordinator :** to conduct periodic committee meeting and to maintain committee related documents including minutes of meeting (MOM) and to collect ADR forms from all clinical departments and file it .

**Terms of reference :** The members are appointed from date of 1<sup>st</sup> committee meeting. This Committee Will Function On Once In 3 Months under the chairperson & co ordinator.

### **Functions of the Pharmacovigilance Committee:**

1.Pv Associate will be responsible for interacting with Doctors,Nurses,Pharmacists and other Health Care Professionals(HCP) for collecting and reporting ADRs.

2.He will also sensitize the HCPs and spread awareness regarding the importance of ADR reporting.

3. Development, maintenance and evaluation of the ADR records within the organization.
4. The organizational and use of information obtained through this programme.
5. Presentation of important ADRs to the committee.











**SRI MUTHUKUMARAN MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE  
PHARMACOVIGILANCE MEETING**

**DATE : 17.05.2023**

**TIME : 11.30AM – 12:30PM**

**VENUE : Lecture Hall (HOSPITAL BLOCK 4<sup>th</sup> FLOOR )**

<b>S.No</b>	<b>Agenda / Topic</b>	<b>Action Points</b>	<b>Responsibility</b>	<b>Remarks</b>
1	Case discussion on Causality Assessment of Substance Abuse – 5 Cases Dr.Deepthi Krishna (Assistant Professor)	Discussion on continuous case of substance abuse on months of April and may	<b>Pharmacology department</b>	<b>Discussion based on substance abuse</b>
2	Need more Adverse Drug Reaction Forms for Adverse Drug Reaction monitoring center	Dr. Durairajan explained all HODs to submit ADR Forms as NMC has approved our institution as AMC last week	<b>From all clinical Departments- ADR Forms /M.O incharge to be obtained</b>  <b>Pharmacology department</b>	
3	Supervision of use of Antibiotics in Clinical side.	Each department must have the list of antibiotics used for pre & post OP antibiotic therapy for all cases according to the C/S or with Anti biogram	<b>From all clinical Departments – c/s / Antibigram reports to be obtained.</b>  <b>Pharmacology department</b>	
4	Discussion on cases to casualty regarding substance abuse	CMO/Emergency medicine incharge/RMO has to co ordinate with cases coming as poisoning and substance abuse	<b>From clinical Departments – Follow-up of cases to be obtained.</b>	
5	Over the Counter Drugs to be discussed.	Without prescription OP/IP cases drugs should not be issued as per NMC norms & DCGI	<b>From all clinical departments</b>	



6	Submission of Adverse Drug Reaction Forms	Chairperson discussed with all HODs to submit the ADR forms periodically to Department of Pharmacology- within 1 <sup>st</sup> week of every month.	From all clinical departments , Pharmacology department	
---	---	---	--	--

**Committee Coordinator**

**Prof & Head**  
Department of Pharmacology  
SMMCH & RI, Chennai-600 069

**Committee Chairperson**

**DEAN**  
**SRI MUTHUKUMARAN MEDICAL COLLEGE**  
**HOSPITAL & RESEARCH INSTITUTE**  
Chikkarayapuram Near Mangadu  
Chennai-600 069





